

Name: Anil Kumar Seth Month/Year: JUNE-24
 Position: Sr Electrical Eng TL(1/c) Location
 Date: _____ Description _____

1	Monitoring of works, Jajmau, Unnao, Shukla Ganj	KNP
2	- SUNDAY -	
3	Monitoring of works & meeting in UPJN regarding progress.	KNP
4	Prepared PPT for presentation & discussion with CE UPJN	KNP
5	visit of NMCG Delhi to attend meeting with ED(P)	Delhi
6	Prepared dates given by KRMPL for different items and different schemes for NMCG.	KNP
7	Prepared target dates summary of various works	KNP
8	- Second Saturday -	
9	- SUNDAY -	
10	Prepared papers in connection with Commission KNP meeting	KNP
11	Meeting in Commissioner's office with UPJN officials.	KNP
12	Jajmau 130mld inspection of some works & progress monitoring upto 10/6/24	KNP
13	Prepared mom for Jajmau 130mld inspection	KNP
14	visit of Shukla Ganj 5mld STP plant & disconn in EE unnao etc.	KNP
15	visit of Lucknow to discuss progress with UPJN ofc regarding progress of unnao & Shukla Ganj in detail.	KNP/LNW
16	- SUNDAY -	
17	visit of Parhat 30mld STP, and associated facilities with UPJN	KNP.
18	Prepared salient points of inspection & review of LT panel	KNP
19	Review LT mcc panel & APFC panel for Parhat P.H.S.	KNP
20	Lucknow discussion with progress of various works with CE Ganga.	KNP/LNW.
21	visit Jajmau 130mld for BFP, C.S.P.S pumps & sisamau as desired by PM-1 UPJN	KNP
22	LT mcc panel & APFC panel recommended for approval - Parhat (Jajmau)	KNP
23	- SUNDAY -	
24	MPR got prepared, & monitoring of progress report	KNP
25	MPR got prepared & monitoring of progress	KNP
26	MPR got finally prepared, works of various schemes updated	KNP
27	Review of pumps for Shukla Ganj 5mld. Attended on time meeting smea & MPR sent	KNP
28	Review & disposal of drawings of pumps for Shukla Ganj	KNP.
29	Review the positions of works, targeted upto 30/6/24 in all schemes of Jajmau, unnao & Shukla Ganj	KNP
30	- SUNDAY -	
31		

I hereby certify that the time report above is a true and complete statement of my working time for the payroll period.

Signature of Employee Signature of Team Leader